

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of June 25, 2019

Members Present: Dennis Troy, chair; Mary Andrews; Ray Britt; Bruce Dickerson; Larry Hammond; and Hayes Petteway.

Members Absent: Frank Gemma, vice chair; Pam Benton; Brian D. Campbell; Ricky Leinwand; James McVicker; and Joseph Rozier.

Others Present: Amanda Lee; Jeff Kornegay; Jay Stanley; Barry Priest; Crystal Dowd; Linda Burney; Silas Acosta; Alan Wooten, General Manager/Editor, *The Bladen Journal*; Gary Grady, board attorney; and Missi Hester, recorder.

At 6:02 p.m., chairman Dennis Troy called the meeting to order and asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Britt gave an invocation.

Ms. Hester called the roll. A quorum of the members was not present.

Student Government Report:

Barry Priest introduced Crystal Dowd to the Board. Ms. Dowd is a counselor and serves as the advisor to the Student Government Association.

Ms. Dowd stated that it was her pleasure to speak to the Board regarding the SGA and she also provided each of them with an SGA brochure. Ms. Dowd told the Board that the Student Government Association is the official voice of the students on campus and their duties include addressing issues or concerns that students may have to the administration of the College. Every student who pays an activity fee is a member of the SGA and are welcome to attend the meetings. SGA elections are held twice each year to elect officers and senators to the Executive Board of the SGA. Ms. Dowd stated that the SGA is one of many clubs on campus that students are encouraged to join. The SGA participated in 24 activities during the previous year.

Ms. Dowd thanked the Board for their leadership and support of the Student Government Association.

Faculty Senate Report:

Jeff Kornegay gave the faculty senate report. Biology instructor Mr. Cheston Saunders has been appointed to the selection committee for the Outstanding Undergraduates Teaching Award of the Society for College Science Teachers.

Mr. Kornegay stated that welding student Vince Morris is currently competing in the national SkillsUSA competition in Louisville, Kentucky. Welding instructors Edward Dent and Al Hester are accompanying Mr. Morris.

Mr. Kornegay stated that two instructors, Tim Marshburn and Robert Villegas, are participating in training sessions during the summer with World View to have a more global perspective in the classroom. Information regarding the training sessions will be shared with college faculty at professional development sessions during the fall 2019 semester.

Mr. Kornegay reported that faculty will return to campus for fall registration on July 17 and July 18.

BCC Foundation Report:

Linda Burney provided the Foundation report to the Board. Ms. Burney stated that her assistant, Kim Gardner, has resigned from her position and accepted a position with the East Carolina University Dental School satellite clinic in Bolivia, North Carolina.

Ms. Burney reported that Bladen We Care has endowed a Bladen We Care scholarship for nursing students.

Ms. Burney stated that solicitation for the Sunset and Vine Foundation fundraiser will be forthcoming for the event scheduled for October 24 at Lu Mil Vineyard.

Academic and Student Affairs:

Mr. Priest provided the summer curriculum registration report for 2019. He stated that 560 students are enrolled for the 2019 summer semester making this the highest summer enrollment ever. Additional information regarding enrollment by gender, age, location and ethnicity was also provided. Mr. Priest reported that the College will receive full FTE funding for the summer semester.

Dr. Silas Acosta presented the continuing education accountability and credibility visitation report for the 2018 summer and 2018 fall semesters and the 2019 spring semester. The North Carolina Community College System has a requirement that visitations for continuing education classes by continuing education personnel be documented and reported to the Trustees. The college met the requirements for each semester. Directors are required to visit 50% of off-campus classes and 25% of

on-campus classes including distance education continuing education classes. The College's senior continuing education administrator is required to visit 10% of off-campus classes. Dr. Acosta stated that the accountability and credibility visitation report follows the requirements of the College's continuing education accountability and credibility plan. The plan defines criteria to be audited during class visits. The purpose of the plan is to maintain credibility and accountability of the program through class visits. Dr. Acosta stated that class visits are made at random for classes that meet 12 hours or more.

Building/Facilities/Grounds Committee Report:

Jay Stanley provided an update on the continuing education building project. Mr. Stanley stated that six change orders have been approved since the project began and the completion date is currently set for October 8, 2019. Seventy-four percent of the construction time has passed for the project and sixty-nine percent of the construction has been completed. Mr. Stanley reported that Junior Rideout and Sanford Cain have assisted in overseeing the project. He stated that Mr. Cain, who has over thirty years of experience in the construction field, has expressed that in his opinion the contractor for the project is behind schedule approximately 30 to 45 days. Mr. Stanley also stated that Mr. Cain further expressed that the College is motivating the contractor by decreasing payments on some line items. The project continues to be monitored for short cuts or compromises that may affect the quality of the workmanship.

Mr. Hammond stated that with any construction project there will be delays. He reassured the Board that the project is still on track. He stated that Mr. Rideout and Mr. Cain are professionals in their field and he has confidence in their course of action to keep the project on track.

Mr. Stanley gave a report on the Economic Development Administration STEM building. Eighty percent of the construction time has passed for the project and sixty percent of the construction has been completed. The expected completion date is August 16, 2019. Mr. Stanley complimented Construction Systems Incorporated(CSI) for their work on the project.

Fiscal Affairs Committee Report:

Mr. Stanley provided information regarding the college budget. He stated that the business office is currently working to close-out fiscal year 2018-2019. Mr. Stanley stated that this is an audit year and the budgets are in good order. He thanked the Bladen County Commissioner's for the approved county budget for fiscal year 2019-2020. The county budget includes an 8 percent increase in current expense allocations. Mr. Stanley reported that the state budget has not yet been approved but the College is allowed to operate at the current state budget level until new state budget for fiscal year 2019-2020 is in place.

Mr. Petteway began the BCC Foundation Investment report by stating that the College investments are currently \$982,755. He told the Board that the Foundation Investment Committee met with Skip Sizemore of the Sizemore Group on Thursday, June 13, to discuss the investments. Mr. Petteway reported that they are in good order and are invested in conservative funds.

Mr. Troy thanked Mr. Petteway for his work for the Foundation Investment Committee.

Personnel Committee Report:

No personnel committee report was brought before the Board.

President's Report:

Dr. Amanda Lee shared the results of the state wide financial aid audit with the Board. Dr. Lee reported that the letter regarding the report was submitted by the Office of North Carolina Governor Roy Cooper and stated that the College had no deficiencies. The audit covers the period of July 1, 2016 through June 30, 2017. The U.S. Department of Education reviews a single audit report that contains audit reports for the individual campuses of the University of North Carolina system and the North Carolina Community College system.

Dr. Lee told the Board that Dr. Findt, former BCC president, will be serving as Interim President of Robeson Community College.

Dr. Lee and Mr. Priest met with the East Bladen High School coaches in an effort to recruit high school athletes. She stated that they plan to meet with the coaches at West Bladen High School.

Dr. Lee told the Board that she recently met with Mark Cobb, President of Bladen Healthcare. She stated that she and Mr. Cobb discussed Cape Fear Valley's support of the College's nursing program and that Cape Fear Valley Health plans to continue its' support of a nursing position at the College.

Dr. Lee stated that she attended the Southeastern Economic Development annual meeting and the Committee of 100 meeting.

Dr. Lee told those present that she and others from the College attended the Elizabethtown-White Lake Chamber of Commerce annual banquet in support of board member Bruce Dickerson and former board member Charles Peterson. Mr. Peterson was given the Honorary Lifetime Chamber Member Award and Mr. Dickerson was given the Caring Person Award. Dr. Lee congratulated both individuals and they were met a round of applause.

Old Business:

No old business was brought before the Board.

New Business:

Ms. Hester stated that the North Carolina Association of Community College Trustees 2019 Leadership Seminar is scheduled to be held August 21 through August 23 in Wilmington, North Carolina. She asked the trustees to contact her if they are interested in attending.

Unfinished Business:

No unfinished business was brought before the Board.

Mr. Troy asked if there were any comments. Mr. Britt stated that the Commissioners praised the College for its' work for the community.

At 7:08 p.m., Chairman Troy thanked everyone for their attendance and their work for the college. The meeting adjourned with a motion by Mr. Petteway and a second by Mr. Hammond.

Dennis Troy, Chairman

Amanda Lee, Secretary